

Elmwood High School One to One Technology Agreement

District Responsibilities:

- The District will provide each student in grades 9-12 a laptop to use during the academic year. Students will return the laptop at the end of the school year.
- The District will provide students wireless digital access to academic content and resources at school.
- The District will encourage students and staff to use electronic resources to promote education excellence through resource sharing, innovation, communication and electronic tools. A specific professional development implementation plan will be created and followed to enrich learning opportunities in the classroom. This will be done via the professional development program at Elmwood.

Wireless and Internet Filtering Information:

While at school or at home, students will be required to authenticate the device to the district's internet filter server prior to use. Students may not connect to the internet in any other way and attempts to bypass the district's internet filtering server will constitute a violation of the Acceptable Use and Internet Safety Policy. Once on the school district's wireless network, all users will have filtered internet access just as they would on any other district owned device. The filtering capabilities provided by the district meet the guidelines established by the Children's Internet Protection Act (CIPA).

Student Responsibilities

The school will provide one student issued laptop to enhance learning and is to be used for educational purposes only. In order to use the device each day, students must be willing to accept the following responsibilities:

- I will sign and return the Laptop User Agreement, participate in the Laptop Protection Plan and pay a non-refundable \$20 fee (Partial year fee of \$10 if a student enrolls after February 1) to the Elmwood School District prior to the device being issued. The plan covers the following accidental disable damage to the device for the school year:
 - 1st occurrence of accidental disabling damage - Covered at no charge
 - 2nd occurrence of accidental disabling damage - 50% co-pay replacement charge shall be paid to the School District of Elmwood prior to a replacement device being issued
 - Any additional occurrences of disabling damage shall result in the student being billed for the total cost repairing or replacing of the Laptop (approximately \$300)

- I will be responsible for ALL damage or loss of the device due to **NEGLECT OR ABUSE**
- At all times when using my laptop, I will follow the Acceptable Use and Internet Safety Policy, all related policies adopted by the Board of Education, and abide by all local, state and federal laws.
- I will talk with my parent/guardian about their ground rules for going online when not at school.
- I agree to follow all of the rules in the Student Code of Conduct when using my laptop.
- I will treat my device with care by not dropping it, not getting it wet, not leaving it in extreme weather conditions, and not using it with food or drink nearby.
- I will notify the school principal and my parents of any damage to the device as soon as possible.
- I understand that district officials have the ability to monitor my use of the device **AT ALL TIMES IN AND OUT OF SCHOOL** and that communications, files, internet search activities and other actions using the device are not considered private.
- I will charge my laptop battery each night and will bring my computer to school every day.
- I will carry my laptop closed and in the district provided case.
- I will keep my laptop clean and free of any type of stickers.
- I understand that the devices assigned to me is on loan from the School District of Elmwood. All accounts, programs, and files are subject to inspection at any time without notice.
- I will not lend my device to anyone. This includes family members and friends.
- I will keep all passwords assigned to me secure.
- I am allowed to connect to non-district printers and wireless networks at home and in public places
- I will not try to repair my laptop on my own.
- I agree that email or any other computer communication should be used only for appropriate, legitimate, and responsible communication.
- I agree not to share personal information about myself, or my family, friend or anyone else.
- I agree not to search for, download, display, post, or distribute vulgar, offensive material, or images described in applicable district policies
- I agree to abide by all school rules that address electronic device procedures when I am not in an academic class
- I will return the device when requested, at the end of the school year or upon my withdrawal.

Parent/Guardian Responsibilities

The student named below is being issued a laptop to improve and personalize his/her education this year. It is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of this computer. In order for the student named below to take the device home each day, the parent/guardian must be willing to accept these responsibilities.

STUDENT NAME: _____

- My child and I will sign and return the Laptop User Agreement, participate in the Laptop Protection Plan, and pay a non-refundable \$20 fee (partial year fee of \$10 if a student enrolls after February 1) to the Elmwood School District prior to the device being issued. The plan covers the following accidental disabling damage to the device for the school year:
 - For the 1st occurrence of accidental disabling damage - covered at no charge.
 - For the 2nd occurrence of accidental disabling damage - a non-refundable 50% co-pay. replacement charge shall be paid to the Elmwood School District prior to a replacement device being issued.
 - Any additional occurrences of disabling damage shall result in the student being billed for the total cost repairing or replacing the laptop (approximately \$300).
- I will review materials provided by the school to ensure that I understand the school's responsibility, the student's responsibility, and my responsibility. We will discuss at home the acceptable and unacceptable uses of the device according to district policies.
- I understand that district officials have the ability to monitor my child's use of the device AT ALL TIMES IN AND OUT OF SCHOOL and that communications, files, internet search activities and other actions using the device are not considered to be private.
- I understand that the school district has made reasonable attempts to provide a safe digital environment for students within the district's network at school or accessing the network from home. I also understand that it is impossible to guarantee students will not gain access through the internet to information and communications that they and/or parents/guardians may find inappropriate, offensive, objectionable or controversial.
- I will supervise the use of the device at home making sure that it is used and stored appropriately.
- I will be responsible for ALL damage or loss of the device due to NEGLECT OR ABUSE.
- I will monitor that the battery is being re-charged each night.
- I will monitor that the device is returned to school each day classes are in session.
- I agree to make sure the device, when requested, is returned to school.

Parent/Student Laptop User Agreement

By signing this document, my child and I agree to the following:

- We agree to participate in the Laptop Protection Plan and pay a non-refundable \$20 fee (partial year fee of \$10 if a student enrolls after February 1) to The School District of Elmwood prior to the device being issued. The plan covers the following accidental disabling damage to the device for the school year:
 - For the 1st occurrence of accidental disabling damage - Covered at no charge.
 - For the 2nd occurrence of accidental disabling damage - a 50% co-pay replacement charge shall be paid to The School District of Elmwood prior to a replacement device being issued.
 - Any additional occurrences of disabling damage shall result in the student being billed for the total cost repairing or replacing the Laptop (approximately \$300).

 - I agree to adhere to the responsibilities outlined in the Elmwood School District's One-to-One Technology Initiative.

 - I understand that one Laptop, one power adapter, and a case are being lent to the student and are in good working order. It is the student's responsibility to care for the equipment and ensure that it is retained in a safe environment.

 - I understand this equipment is, and at all times remains, the property of The School District of Elmwood and is lent to the student for educational purposes only for the rest of this academic school year.

 - I agree to not deface or destroy this property in any way. Inappropriate use of the machine may result in the student losing their right to use the laptop. The equipment will be returned when requested by Elmwood School District, or sooner, if the student withdraws from Elmwood School District prior to the end of the school year.

 - I understand that identification labels have been placed on the device. These labels are not to be removed or modified. Additional stickers, labels, tags or markings of any kinds are NOT to be added to the device.
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Student Printed Name: _____

Student Signature: _____

Date: _____

Parent/Guardian Printed Name: _____

Parent/Guardian Signature: _____

Date: _____

Laptop ID # _____